



**SANDRA SHEWRY**  
Director

State of California—Health and Human Services Agency  
**Department of Health Services**



**ARNOLD SCHWARZENEGGER**  
Governor

November 15, 2005

**PPL No. 05-014**

**TO:** Local Educational Consortia and  
Local Governmental Agency Coordinators for  
Medi-Cal Administrative Activities

**SUBJECT:** Notification of Local Educational Consortia/Local Governmental Agency  
Medi-Cal Administrative Activities Time Survey for Local Educational  
Agencies Claiming Medi-Cal Administrative Activities for the Third Quarter  
of Fiscal Year 2005-2006

This Policy and Procedure Letter (PPL) is notification of the designated third quarter time survey week for fiscal year (FY) 2005-2006 for Local Educational Agencies (LEA). The time survey results are used to determine the percentage of time spent on allowable Medi-Cal Administrative Activities (MAA).

The time survey week for the third quarter of FY 2005-2006 is Wednesday March 29 to Tuesday April 4, 2006.

Local Educational Consortia/Local Governmental Agencies must use the official LEA MAA Time Survey form. It is available to download at [www.dhs.ca.gov/maa](http://www.dhs.ca.gov/maa).

If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the Administrative Claiming Operations Unit, at (916) 552-9616 or by email at [Bschantz@dhs.ca.gov](mailto:Bschantz@dhs.ca.gov).

Sincerely,

**Original Signed by Elizabeth Touhey**

Elizabeth Touhey, Chief  
Administrative Claiming, Local  
and Schools Services Section

cc: See Next Page

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